

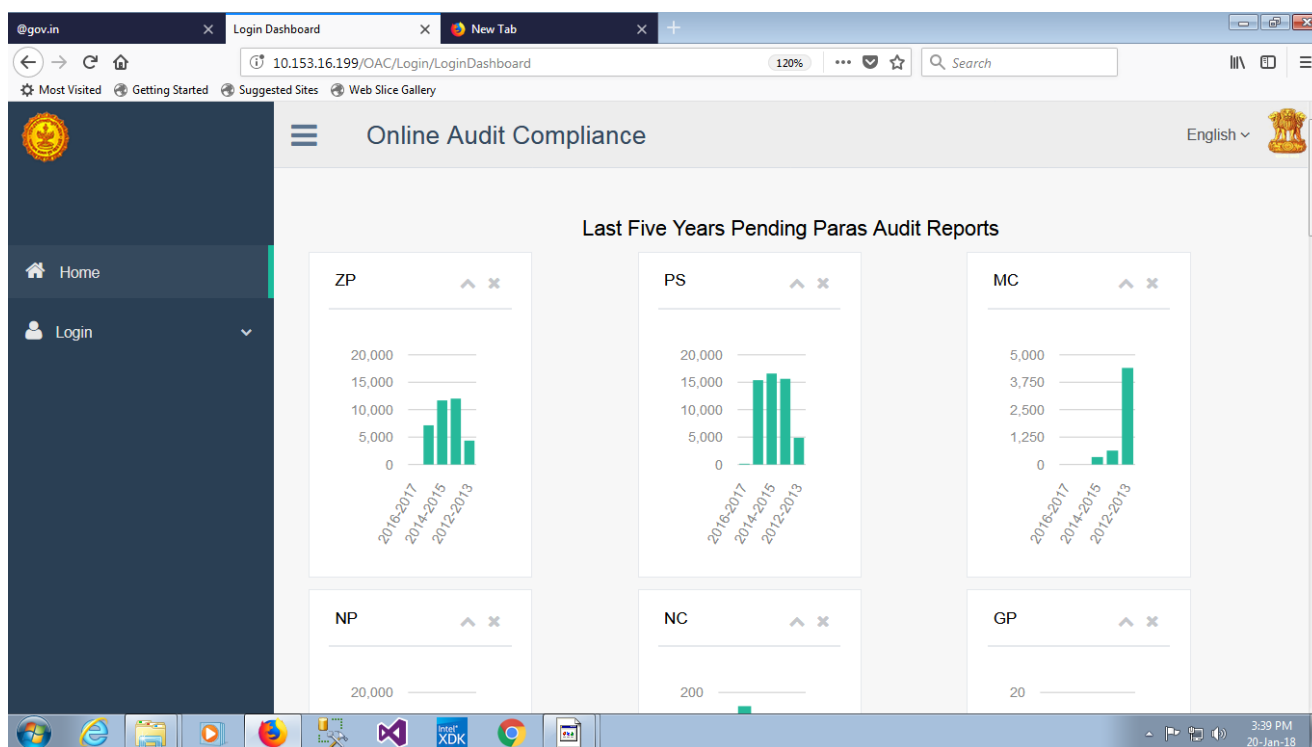
NIC has developed on line portal for monitoring compliances of outstanding audit paras issued by LFAA office (audit finalizer). This document describes steps to be followed by auditee office staff towards preparing and submitting compliance of outstanding paras online.

Open the portal

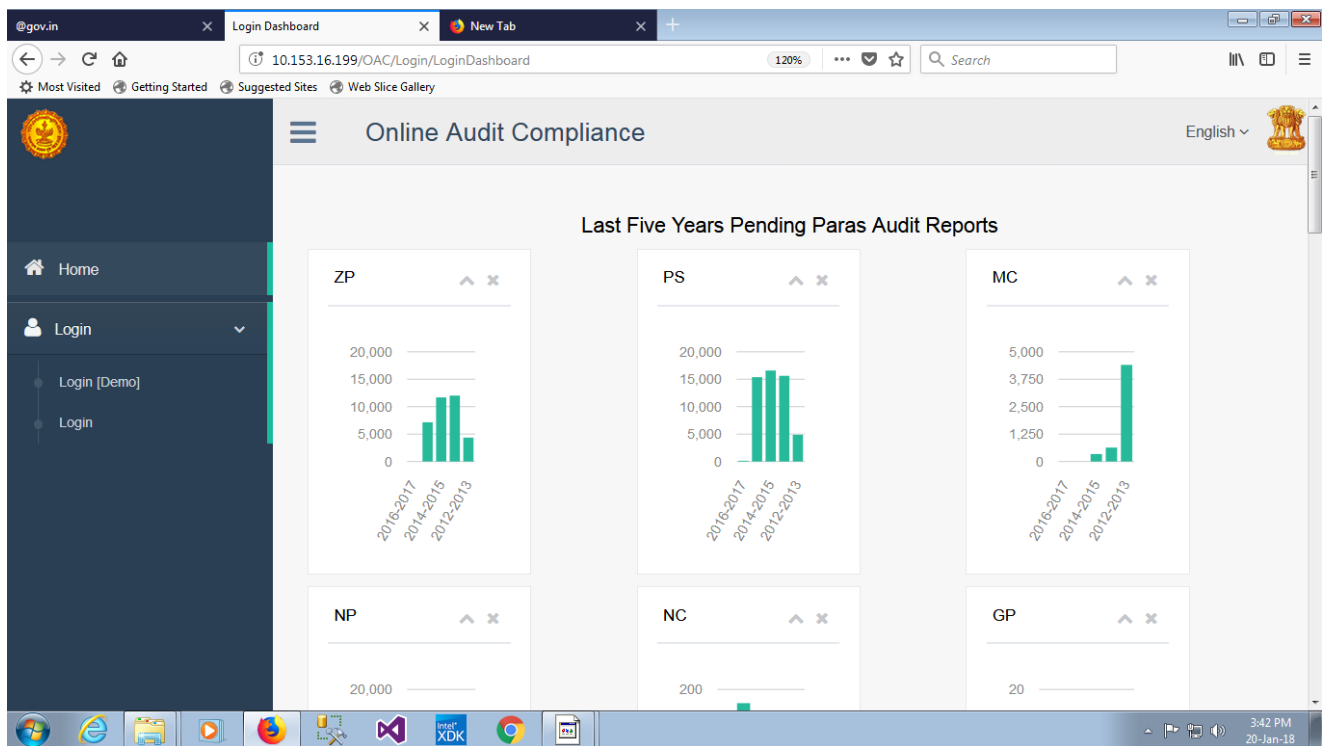
On your desktop computer click on [Mozilla Firefox](#) or [Internet Explorer](#). In browsing window type following URL (WebSite Address).

<https://lcap.maharashtra.gov.in>

It will display following screen



Click on Login link provided on the left side of above screen. It will show following screen.



This login page has two options **(1) Login[Demo]** & **(2) Login**. First option allows you to login for practice if you are new to the system and second login allows you to start your actual work of compliance. You will be provided with your login credentials (user name & password) by NIC/LFAA.

Click on **Login** link. It will show following screen

The screenshot shows the 'Login' page of the 'Online Audit Compliance' system. The page has a dark blue sidebar with 'Home' and 'Login' links. The main content area contains a 'Login' form with the following fields: 'User ID', 'Password', and a Captcha image showing the text 'CSVRRT'. Below the Captcha is a 'Refresh' button and a text input field for the user to enter the Captcha text. At the bottom of the form are 'Login' and 'Home' buttons. The footer of the page states 'Designed And Developed by National Informatics Centre'.

Here on this screen you have to enter your user name, password & captcha code and click on login button given at bottom.

As per roles defined in auditee office different role based users are available for login as given below.

1. Admin: User/employee in auditee office who is allotted this role will be responsible for user management activities for this portal. This include new user creation, editing/updating existing

user profile, deleting existing user, list and view all the existing users etc. Now enter Admin user id and password along with captcha code in above screen. It will show following screen

The screenshot shows the 'Online Audit Compliance' dashboard for the office 'Baramati PS (Auditee Id-00044450)'. The user is 'Shubha, (Jr analysts)'. The dashboard features a sidebar with navigation options: Home, AUDIT, User Management, Issued Report, Pendency Status, and LFA Action Report. The main content area displays a table with the following data:

#	Pending for Reply	Reply in Process	Pending for Outward
Audit Para	174	7	4

The bottom of the screen shows the Windows taskbar with various application icons and the system clock indicating 5:57 PM on 20-Jan-18.

The screen displayed here shows the name of office at the top, name and designation of admin user in that office because the user-id by which you logged in here and provided by NIC/LFAA consists of code which is unique to your office.

On left of screen different options are listed as User-management, Issued-report, Pendency-status, LFA-Action.

User Management- If you click on this option, it will show following screen displaying different tasks like New, Edit, Delete, View, Save, Cancel, Exit.

The screenshot shows the 'User Management' screen within the 'Online Audit Compliance' dashboard. The office name 'Baramati PS (Auditee Id-00044450)' and user name 'Shubha, (Jr analysts)' are visible. The sidebar is the same as in the previous screenshot. The main content area has a 'User' tab selected, and below it, there are seven buttons: 'New', 'Edit', 'Delete', 'View', 'Save', 'Cancel', and 'Exit'. The Windows taskbar at the bottom shows the system clock as 6:47 PM on 20-Jan-18.

If you click on New button it will display following screen by which admin user can create new user and can assign role (dealing hand, reviewer, finalizer etc) as shown below.

Online Audit Compliance

Shubha, (Jr analysts),
Office : Baramati PS

Office : Baramati PS (Auditee Id-00044450)

User => New User

Buttons: New, Edit, Delete, View, Save, Cancel, Exit

Fields:

- First Name [English]
- First Name [Marathi]
- Middle Name [English]
- Middle Name [Marathi]
- Last Name [English]
- Last Name [Marathi]
- Designation [English]
- Designation [Marathi]
- Mobile No
- Birth Date: 20/01/2018
- Gender: Male ☐ Female ☐
- Role: ☐ Dealing Hand ☐ Reviewer ☐ Finalizer

If you click on Edit button it will display following screen by which admin user can edit/modify any existing user from propagated list.

Online Audit Compliance

Shubha, (Jr analysts),
Office : Baramati PS

Office : Baramati PS (Auditee Id-00044450)

User => Edit User

Buttons: New, Edit, Delete, View, Save, Cancel, Exit

User ID	Employee Name	Role	
A44450ADM00	Shubha	Admin	Edit
BHAR08018701	BHARAT MANGESH SAWANT	Dealing Hand	Edit
KABI10028801	KABIR DHARAM SHINDE	Reviewer	Edit
PRAS01038901	PRASHANT ARUN JADHAV	Finalizer	Edit
RAHU01108701	RAHUL AAA GODGE	Dealing Hand	Edit
SANJ14098601	SANJAY VIJAY GAIKWAD	Dealing Hand, Reviewer, Finalizer	Edit

If you click on Delete button, it will display following screen by which admin user can delete any existing user from propagated list.

Online Audit Compliance

Office : Baramati PS (Auditee Id-00044450)

User => View User

New Edit Delete View Save Cancel Exit

User ID	Employee Name	
BHAR08018701	BHARAT MANGESH SAWANT	Delete
KABI10028801	KABIR DHARAM SHINDE	Delete
PRAS01038901	PRASHANT ARUN JADHAV	Delete
RAHU01108701	RAHUL AAA GODGE	Delete
SANJ14098601	SANJAY VIJAY GAIKWAD	Delete

If you click on View button, it will display following screen by which admin user can View the details off all the users existing in system.

Online Audit Compliance

Office : Baramati PS (Auditee Id-00044450)

User => View User

New Edit Delete View Save Cancel Exit

User ID	Employee Name	Gender	Mobile No	Role	
A44450ADM00	Shubha	F	9423000000	Admin	More
BHAR08018701	BHARAT MANGESH SAWANT	M	7675656456	Dealing Hand	More
KABI10028801	KABIR DHARAM SHINDE	M	7675656456	Reviewer	More
PRAS01038901	PRASHANT ARUN JADHAV	M	9956765786	Finalizer	More
RAHU01108701	RAHUL AAA GODGE	M	9876543212	Dealing Hand	More
SANJ14098601	SANJAY VIJAY GAIKWAD	M	8789789675	Dealing Hand, Reviewer, Finalizer	More

Issued-report- If you click on this option it will show following screen which lists yearwise issued audit report along with number of audit paras in that report.

Online Audit Compliance

Office : Baramati PS (Auditee Id-00044450)

Audit Report Issued Report

From Year	To Year	Issue Date	No of Audit Para	Audit Report
2015-2016	2015-2016	08/06/2017	66	Download
2014-2015	2014-2015	16/04/2016	69	Download
2013-2014	2013-2014	17/12/2014	54	Download
2012-2013	2012-2013	15/04/2014	24	Download
2011-2012	2011-2012	19/10/2012	13	Download

Further after clicking on count shown under column 'No of Audit Para' it will show screen as given below which lists total paras in that audit report for that year.

Online Audit Compliance

Office : Baramati PS (Auditee Id-00044450)

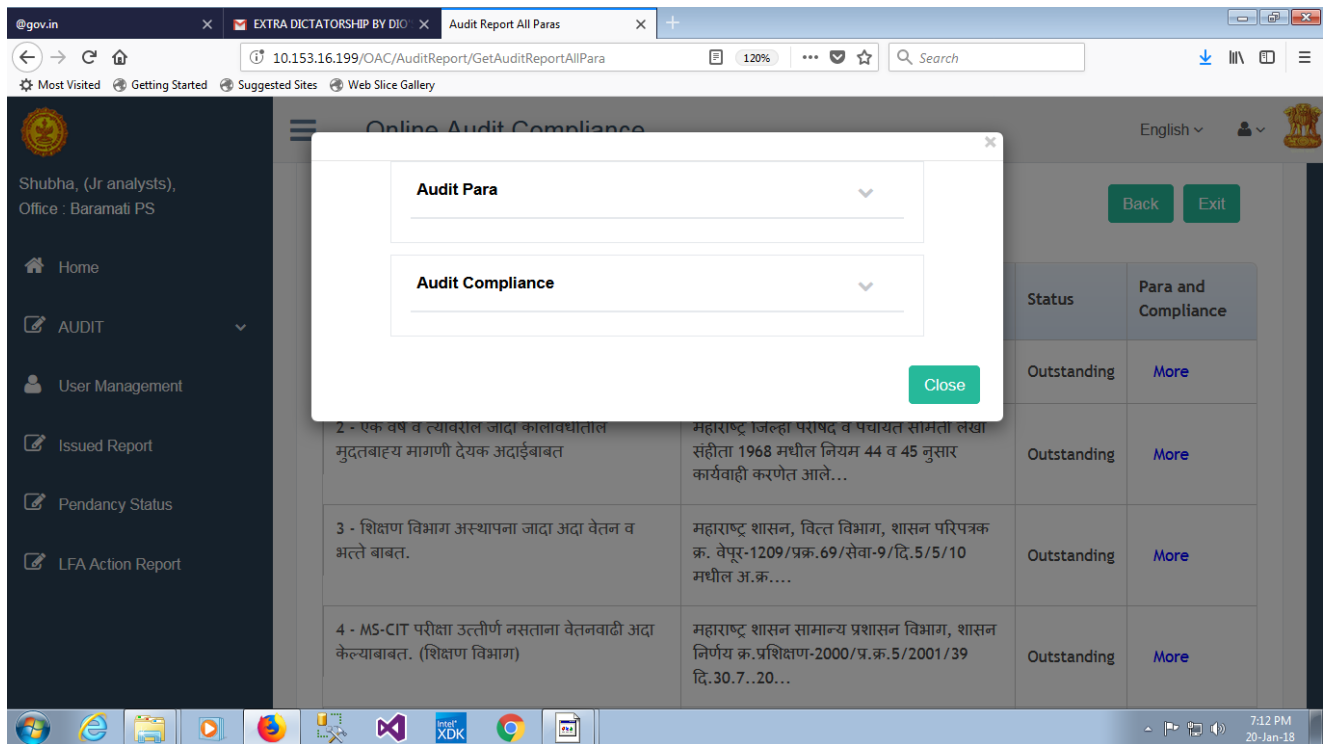
Audit Report No of Audit Para

[Back](#) [Exit](#)

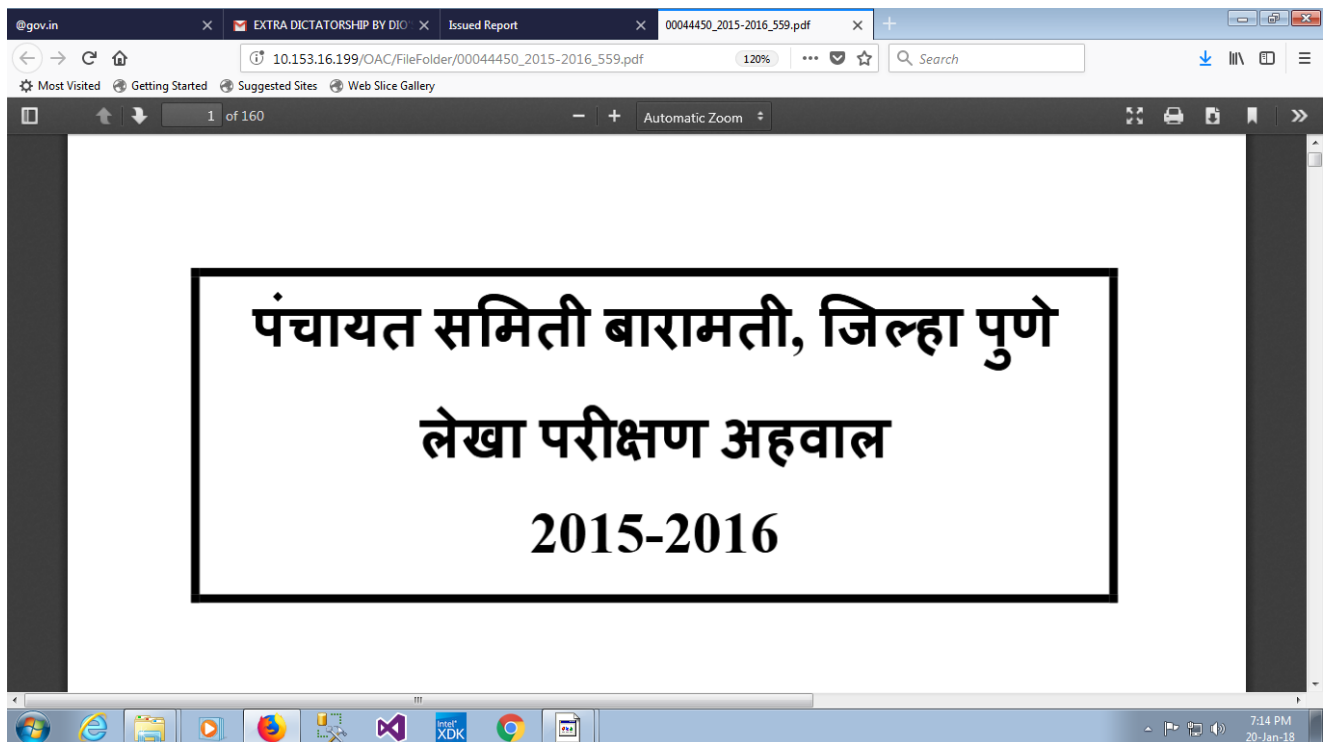
Audit Year : 2015-2016

Para Heading	Para Summary	Status	Para and Compliance
1 - अपुर्ण बांधकामाबाबत.	अपुर्ण बांधकामात गुंतलेल्या निधीबाबत.	Outstanding	More
2 - एक वर्ष व त्यावरील जादा कालावधीतील मुदतबाह्य मागणी देयक अदाईबाबत	महाराष्ट्र जिल्हा परिषद व पंचायत समिती लेखा संहीता 1968 मधील नियम 44 व 45 नुसार कार्यवाही करणेत आले...	Outstanding	More
3 - शिक्षण विभाग अस्थापना जादा अदा वेतन व भत्ते बाबत.	महाराष्ट्र शासन, वित्त विभाग, शासन परिपत्रक क्र. वेपूर-1209/प्रक्र.69/सेवा-9/दि.5/5/10	Outstanding	More

Further clicking on 'more' link under column 'Para and Compliance' it will show screen as given below which describes detailed audit para and compliances submitted till date thereon.



Even complete audit report in pdf format can also be downloaded by clicking on 'Download' link provided in first screen of 'Issued Reports'.



Pendency Status- On click of this option following screen will be displayed which describes pendency status of audit paras in terms of - pending for reply, reply in process, pending for outward etc.

Online Audit Compliance

English

Office : Baramati PS (Auditee Id-00044450)

#	Pending for Reply	Reply in Process	Pending for Outward
Audit Para	174	7	4

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7:16 PM 20-Jan-18

LFA Action report-On click to this option shows following screen which gives what action has been taken by concerned LFAA office on compliance, submitted finally by you stating Audit year, Para Heading, outward No., Final remark & Final status.

Online Audit Compliance

English

Office : Baramati PS (Auditee Id-00044450)

Home > LFA > LFA Reply Report

Audit Year	Para Heading	Outward No	Outward Date	Final Remark	Final Status
No Record(s) found.					

Profile
Change Password
Logout

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7:24 PM 20-Jan-18

On top right of this screen if you click on link provided besides national emblem, it will allow you to logout of this Admin user.

2. Dealing Hand(DH): User/employee in auditee office who is allotted this role will be responsible for preparing the compliance for audit para. Now enter **DH** user id and password along with captcha code, it will show following screen

MainDashboard

10.153.16.199/OAC/Login/MainDashboard

Most Visited Getting Started Suggested Sites Web Slice Gallery

BHARAT MANGESH SAWANT,
(TECH SUPPORT),
Office : Baramati PS

Home

AUDIT

Issued Report

Pendency Status

LFA Action Report

Online Audit Compliance

English

Office : Baramati PS (Auditee Id-00044450)

#	Pending for Reply	Reply in Process	Pending for Outward
Audit Para	174	7	4

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3:25 PM
21-Jan-18

In the middle of the above screen it shows short summary of audit paras for your office i.e. pending for reply, reply in process, pending for outward. On the left side of screen four options are listed like Audit, Issued Report, Pendency Status, LFA Action Report. Out of these we will focus on Audit option as remaining 3 options we discussed in previous user id. Now click on **Audit→Compliance→Prepare** link of above screen it will show following screen

Para Details

10.153.16.199/OAC/OutstandingRpt/DetailsNew

Most Visited Getting Started Suggested Sites Web Slice Gallery

BHARAT MANGESH SAWANT,
(TECH SUPPORT),
Office : Baramati PS

Home

AUDIT

Compliance

Prepare

Forward

Compliance History

Report

Issued Report

Pendency Status

Online Audit Compliance

English

Office : Baramati PS (Auditee Id-00044450)

Audit Para Compliance Prepare

From Year	To Year	Publish Date	Preprepare Reply	Modify Reply
2015-2016	2015-2016	08/06/2017	57	0
2014-2015	2014-2015	16/04/2016	68	0
2013-2014	2013-2014	17/12/2014	54	0
2012-2013	2012-2013	15/04/2014	23	0
2011-2012	2011-2012	19/10/2012	13	0

3:31 PM
21-Jan-18

Screen itself displays year wise count of audit paras pending for reply against your office. Now click on count in 'Prepare Reply/Modify Reply' column. It will display following screen

Prepare New Compliance

10.153.16.199/OAC/OutstandingRpt/AuditParaNewPrepare

Most Visited Getting Started Suggested Sites Web Slice Gallery

Online Audit Compliance English

Office : Baramati PS (Auditee Id-00044450)

Audit Para Compliance Prepare Compliance

Back Exit

Audit Year : 2015-2016

Para Heading	Para Summary	Para and Compliance	Compliance
10 - पंचायत समिती महिला सदस्यांचे अभ्यास दौ-यासाठी केलेल्या खर्चातील अनियमितते बाबत.	महाराष्ट्र शासन ग्रामविकास व जलसंधारण विभाग, परिपत्रक क्र.झेडपीए 10/2001 व शासन परिपत्रक ग्राम विका...	More	Prepare
11 - MS-CIT परीक्षा उत्तीर्ण नसताना वेतनवाढी अदा केल्याबाबत. (ए.बा.वि.यो. प्रकल्प 1)	महाराष्ट्र शासन सामान्य प्रशासन विभाग, शासन निर्णय क्र.प्रशिक्षण-2000/प्र.क्र.5/2001/39 दि.30.7..20...	More	Prepare
12 - MS-CIT परीक्षा उत्तीर्ण नसताना वेतनवाढी अदा	महाराष्ट्र शासन सामान्य प्रशासन विभाग, शासन		

Above screen shows all outstanding audit para list. Now click on Prepare Link and see below screen

Prepare Compliance

10.153.16.199/OAC/UserProfile/PC

Most Visited Getting Started Suggested Sites Web Slice Gallery

Online Audit Compliance English

Office : Baramati PS (Auditee Id-00044450)

Audit Para Compliance Prepare Compliance **Prepare**

Save Back Exit

Para No	10	Audit Ref Year	2015-2016	Head Account Code	महिला व बालकल्याण
Para Heading	पंचायत समिती महिला सदस्यांचे अभ्यास दौ-यासाठी केलेल्या खर्चातील अनियमितते बाबत.				
No of Irregularities	10				
Scheme Code	निरंक	Scheme Name	Amount Involved 212371.00		
Para Summary	महाराष्ट्र शासन ग्रामविकास व जलसंधारण विभाग, परिपत्रक क्र.झेडपीए 10/2001 व शासन परिपत्रक ग्राम विकास विभाग क्र.एजीटीडी 1079/सीआर-46142 दि.15 जानेवारी 1980 तसेच परिपत्रक क्र.झेडपीए 1004/44 मंत्रि/प्र.क्र.23 /प्र.ग.1 मंडळ दि.26.जुलै 2004 अन्वये करण्यात आलेली नाही.				

Reply

Note:-Only half screen could be captured in above screen shot. Remaining half screen captured and shown below.

Prepare Compliance

10.153.16.199/OAC/UserProfile/PC

Most Visited Getting Started Suggested Sites Web Slice Gallery

English

Online Audit Compliance

Scheme Code निरक Scheme Name Amount Involved 212371.00

Para Summary महाराष्ट्र शासन ग्रामविकास व जलसंधारण विभाग, परिपत्रक क्र.झेडपीए 10/2001 व शासन परिपत्रक ग्राम विकास विभाग क्र.एजीटीडी 1079/सीआर-46142 दि. 15 जानेवारी 1980 तसेच परिपत्रक क्र.झेडपीए 1004/44 मंत्रोप क्र.23 /प्र ग 1 मंत्रोप दि. 26 जून 2004 अन्तर्गत कार्यवाही केलेली नाही

Reply

Attach New File Document

File Description

Attach File Browse... No file selected.

Upload

Attached Files

Files not Attached

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Details of outstanding para selected by you are shown in these screens. Here you can start writing compliance matter for the para in **Reply** input text box. You can upload documents in pdf format in support of this compliance which you entered in **Reply** input box. After entering compliance test and uploading support files you have to click on **Save** button. After clicking on **Save** button following screen is displayed which shows complete details of para along with entered compliance reply and uploaded document name.

Prepare Compliance

10.153.16.199/OAC/UserProfile/PC

Most Visited Getting Started Suggested Sites Web Slice Gallery

English

Online Audit Compliance

Para No : 10

Para Heading : पंचायत समिती महिला सदस्यांचे अभ्यास दौऱ्यासाठी केलेल्या खर्चातील अनियमितते बाबत.

Scheme Code : निरक

Scheme Name :

Section Code : 07

Head Account Code : महिला व बालकल्याण

Source Of Funding : पंचायत समिती उपकर

Under Rule : 9अ

Reference audit Para(No of irregularity) : 10

Amount Involved : 212371

Para Summary : महाराष्ट्र शासन ग्रामविकास व जलसंधारण विभाग, परिपत्रक क्र.झेडपीए 10/2001 व शासन परिपत्रक ग्राम विकास विभाग क्र.एजीटीडी 1079/सीआर-46142 दि. 15 जानेवारी 1980

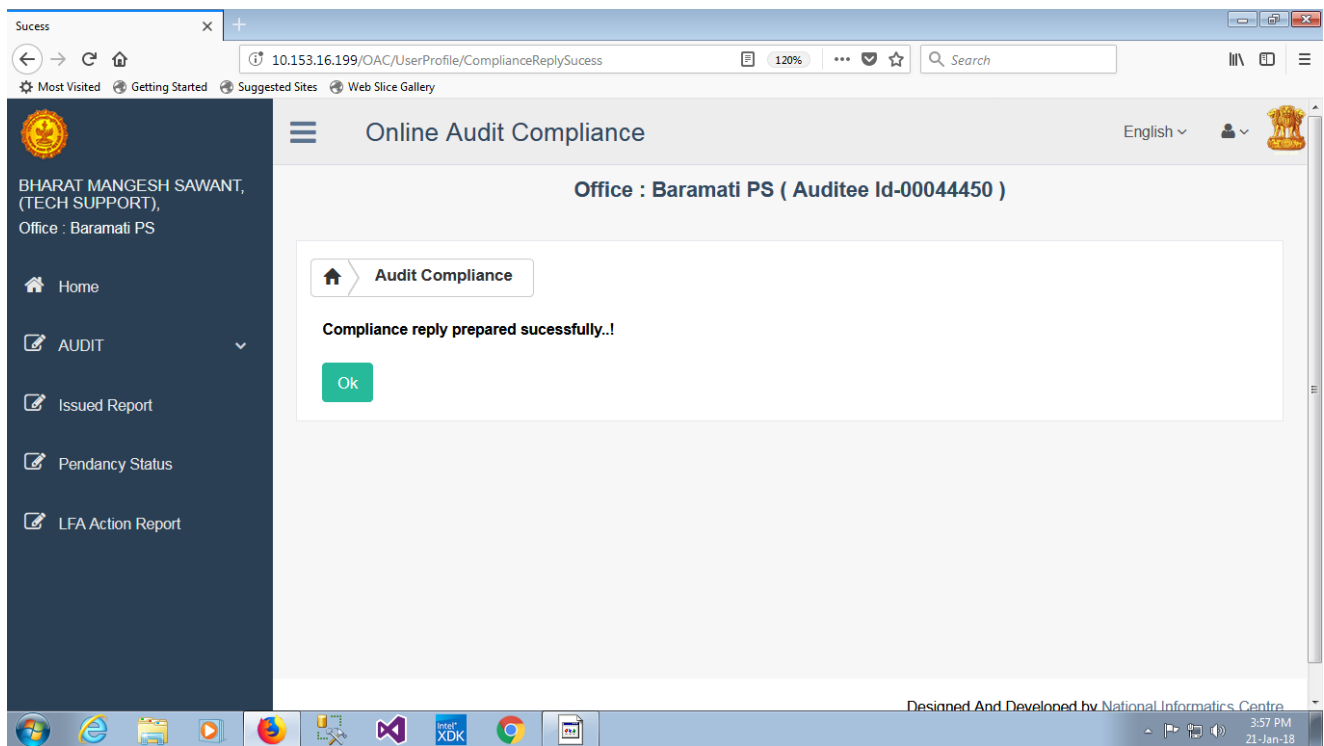
Reply : Test for manual

Attached Document : Receipt

Saving Compliance

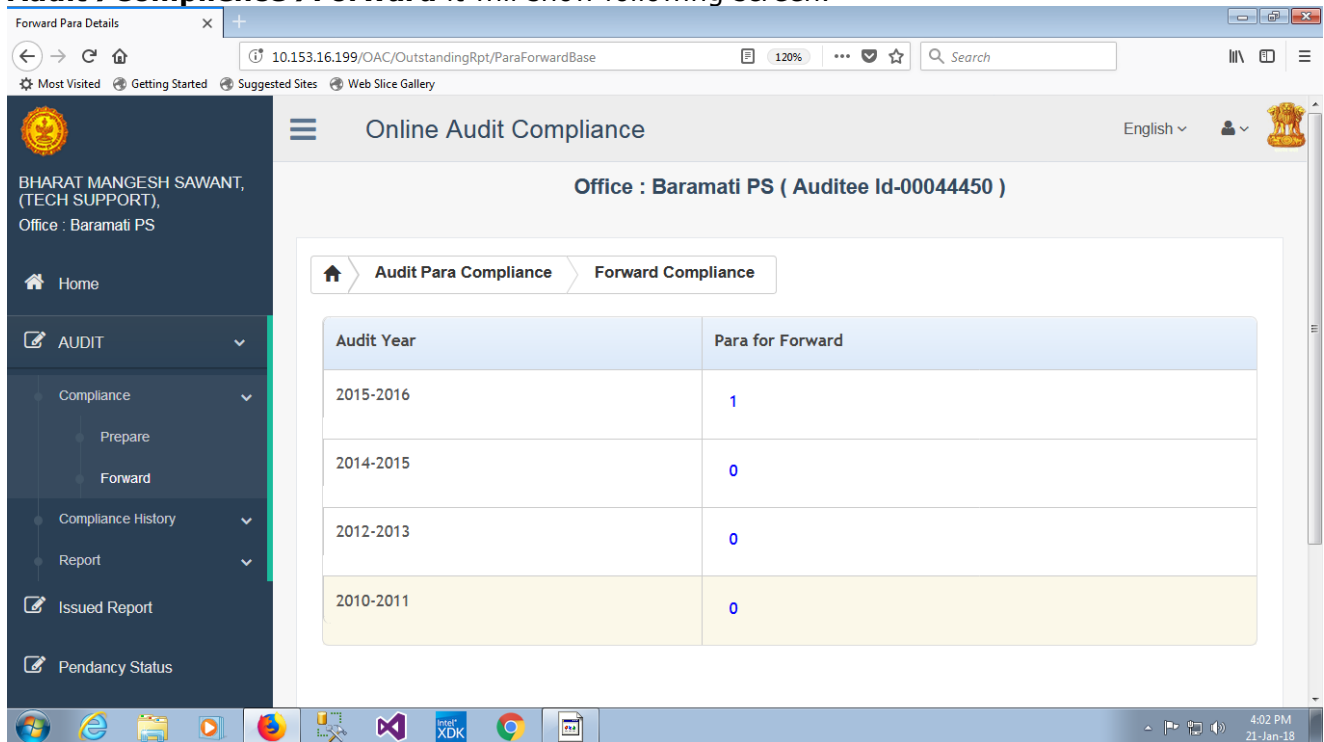
Confirm Close

Now click on **Confirm** button. It will show the screen as given below saying "Compliance Reply prepared successfully..!"



Click on **OK→Back**

Now dealing hand user has to **forward** the prepared compliance to **reviewer**. For that click on **Audit→Compliance→Forward** it will show following screen.



Now click on count in 'Para for Forward' column. It will show following screen.

Forward Compliance

10.153.16.199/OAC/OutstandingRpt/AuditForwardParaList

Most Visited Getting Started Suggested Sites Web Slice Gallery

BHARAT MANGESH SAWANT, (TECH SUPPORT), Office : Baramati PS

Home

AUDIT

Issued Report

Pendency Status

LFA Action Report

Online Audit Compliance

BHARAT MANGESH SAWANT, (TECH SUPPORT), Office : Baramati PS (Audittee Id-00044450)

Audit Para Compliance Forward Compliance

Forward Back Exit

Audit Year : 2015-2016

Audit Year	Para No	Para Heading	Reply Sequence No	Para and Compliance	Select Para
2015-2016	10	पंचायत समिती महिला सदस्यांचे अभ्यास दौ-यासाठी केलेल्या खर्चातील अनियमितते बाबत.	1	More	<input type="checkbox"/>

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This screen shows all the paras for which you had prepared compliance reply. If you click on **More→AuditPara** link, it will show you following screen showing details of para for which you had prepared compliance.

Forward Compliance

10.153.16.199/OAC/OutstandingRpt/AuditForwardParaList

Most Visited Getting Started Suggested Sites Web Slice Gallery

BHARAT MANGESH SAWANT, (TECH SUPPORT), Office : Baramati PS

Home

AUDIT

Issued Report

Pendency Status

LFA Action Report

Online Audit Compliance

BHARAT MANGESH SAWANT, (TECH SUPPORT), Office : Baramati PS (Audittee Id-00044450)

Audit Para

Para No : 10

Para Heading : पंचायत समिती महिला सदस्यांचे अभ्यास दौ-यासाठी केलेल्या खर्चातील अनियमितते बाबत.

Scheme Code : निरंक

Section Code : 07

Head Account Code : महिला व बालकल्याण

Source Of Funding : पंचायत समिती उपकर

Under Rule : 9अ

Reference audit Para(No of irregularity) : 10

Amount Disallowed : 212371

Permanent : Amount Involved : 212371

Para Summary :

Download File :

महाराष्ट्र शासन ग्रामविकास व जलसंधारण विभाग, परिपत्रक क्र.झेडपीए 10/2001 व शासन परिपत्रक ग्राम विकास विभाग क्र.एजीटीडी 1079/सीआर-46142 दि.15 जानेवारी 1980 तसेच परिपत्रक क्र.झेडपीए 1004/44 मंत्री/प्र.क्र.23/म.रा.1 मुंबई दि.26 जुलै 2004 अन्वये कार्यवाही केली नाही.

Forward Back Exit

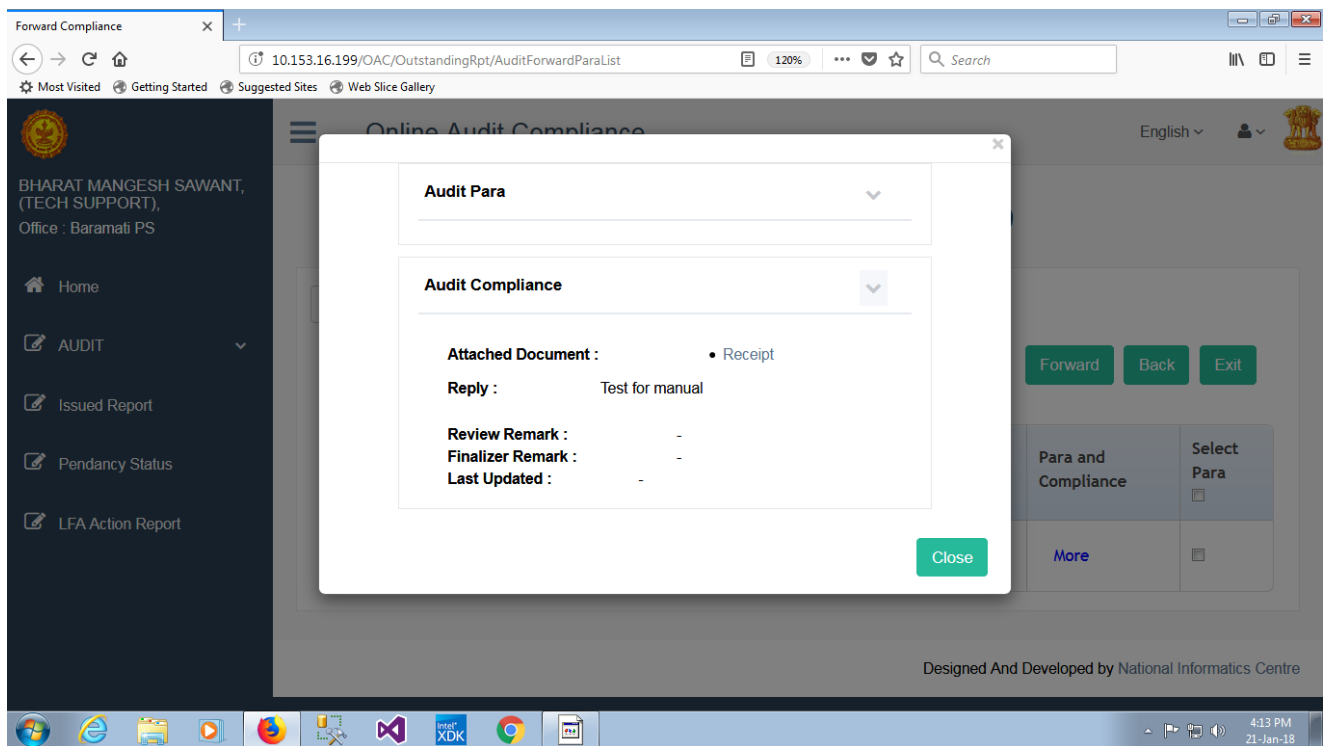
Para and Compliance

Select Para

More

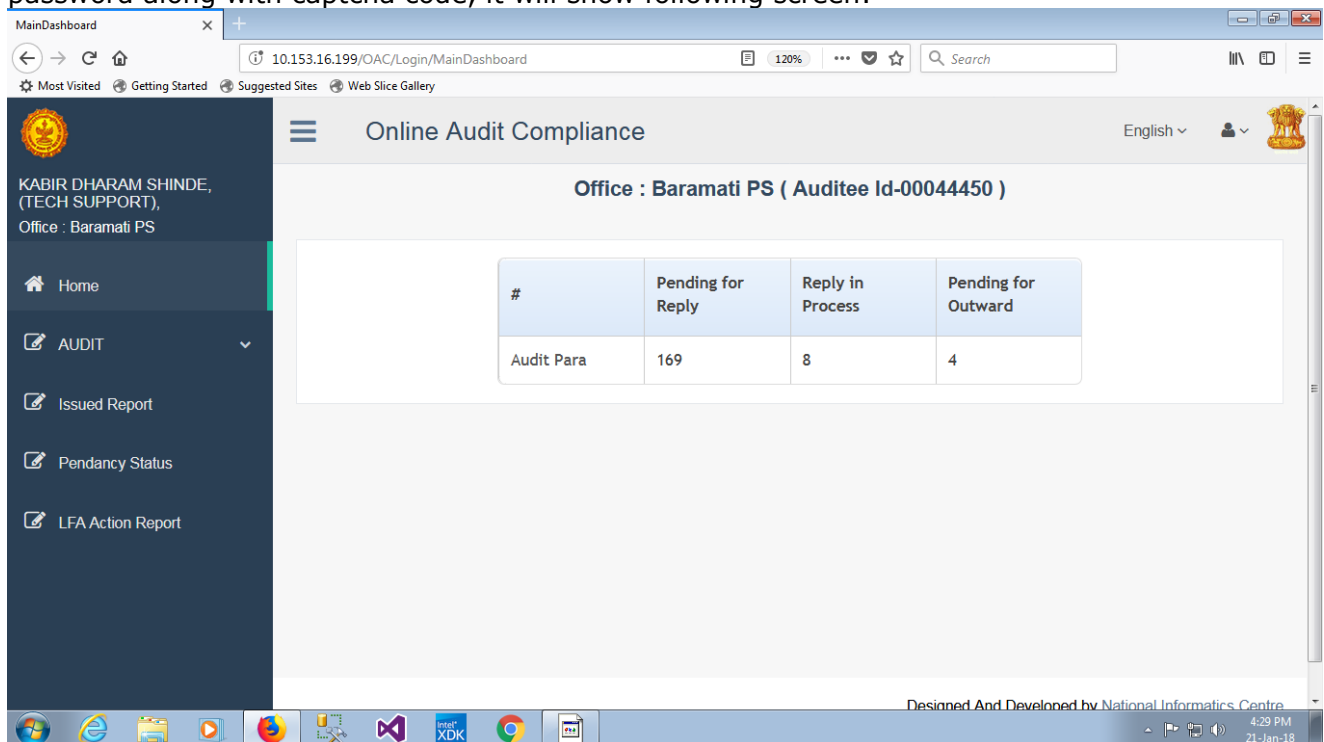
Designed And Developed by National Informatics Centre

And if you click on **More→AuditCompliance** link it will show you following screen giving Compliance reply saved by you.



Now click your mouse pointer in tick box of Select Para column to select the para which you want to forward to reviewer and click on **Forward** link. It will ask for confirmation. Here click on OK button again it will display message "Following para(s) forwarded for Audit Year: 2015-2016". Click on **OK** button. It will forward the para to reviewer and the selected record will disappear from your user-id (DH) login screen. Click on Exit button. Now logout from this **DH** user.

3. Reviewer(RW): User/employee in auditee office who is allotted this role will be responsible for reviewing the compliance reply for audit para forwarded by **DH**. Now enter **RW** user id and password along with captcha code, it will show following screen.



Now click on link **Audit→Compliance→Review**, it will show following screen

Review Compliance

10.153.16.199/OAC/OutstandingRpt/ReviewerBase

Most Visited Getting Started Suggested Sites Web Slice Gallery

KABIR DHARAM SHINDE,
(TECH SUPPORT),
Office : Baramati PS

Home

AUDIT

Compliance

Review

Compliance History

Report

Issued Report

Pendency Status

LFA Action Report

Online Audit Compliance

English

Office : Baramati PS (Auditee Id-00044450)

Audit Para Compliance Review Compliance

Audit Year	Para for Review
2015-2016	2
2014-2015	0
2012-2013	0
2010-2011	0

10.153.16.199/OAC/OutstandingRpt/ReviewerBase

4:31 PM
21-Jan-18

Click on count in 'Para For Review' column, it will show following screen which shows list of all the compliances forwarded by **DH** for review.

Review Compliance

10.153.16.199/OAC/OutstandingRpt/AuditReviewParaList

Most Visited Getting Started Suggested Sites Web Slice Gallery

KABIR DHARAM SHINDE,
(TECH SUPPORT),
Office : Baramati PS

Home

AUDIT

Issued Report

Pendency Status

LFA Action Report

Online Audit Compliance

English

Office : Baramati PS (Auditee Id-00044450)

Audit Para Compliance Review Compliance

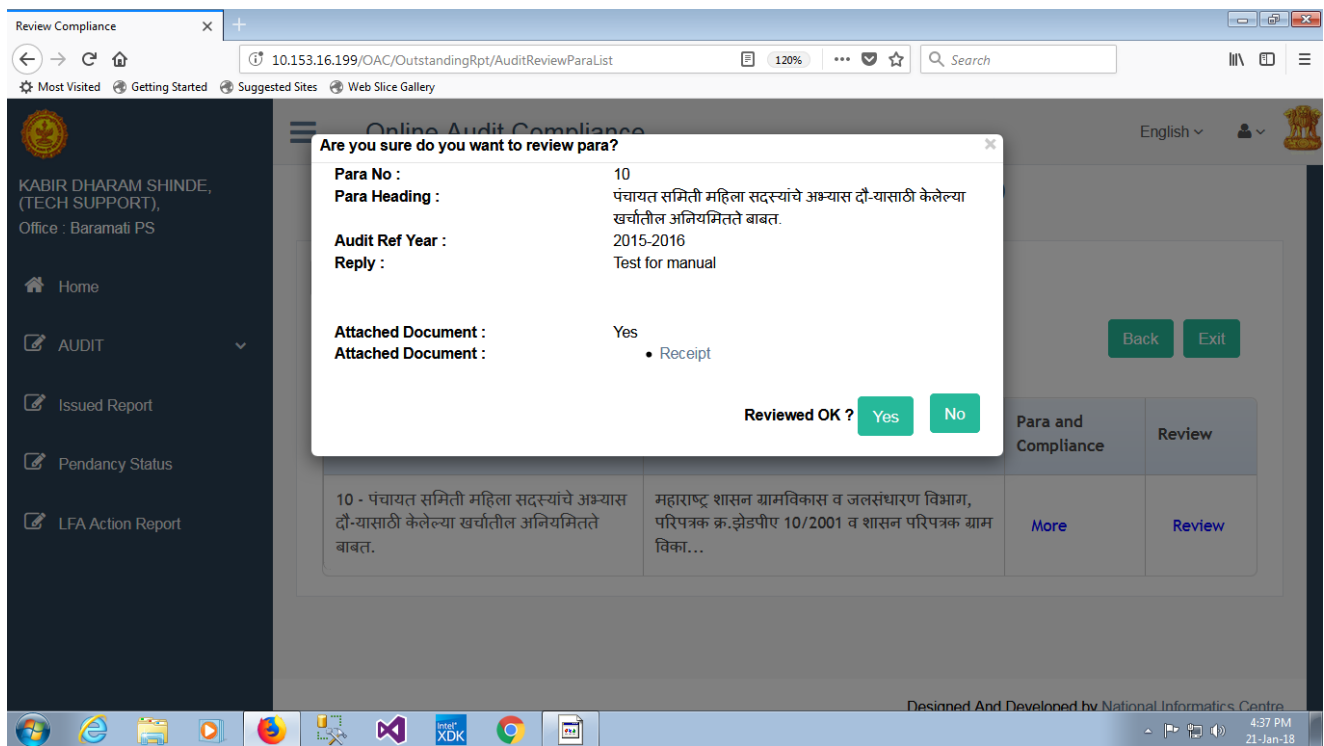
Back Exit

Audit Year : 2015-2016

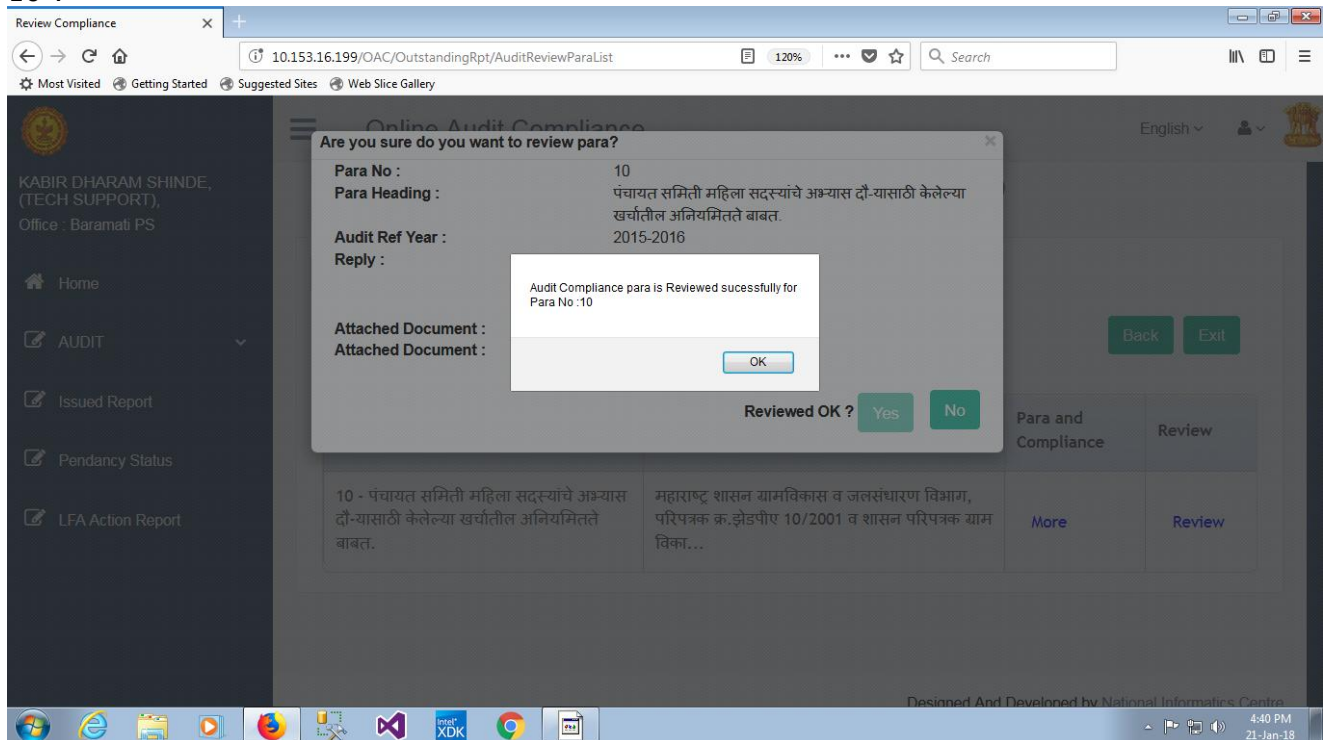
Para Heading	Para Summary	Para and Compliance	Review
7 - ठेव नोंदवही व ठेव रकमेबाबत.	सन 2015 ते 2016 अखेर शासननिधी, जिल्हा परिषद निधी, अन्य संस्था वसुली, बँक वसुली, ग्रामपंचायत उपकरनिधी जि...	More	Review
10 - पंचायत समिती महिला सदस्यांचे अभ्यास दौऱ्यासाठी केलेल्या खर्चातील अनियमितते बाबत.	महाराष्ट्र शासन ग्रामविकास व जलसंधारण विभाग, परिपत्रक क्र. झेडपीए 10/2001 व शासन परिपत्रक ग्राम विक...	More	Review

4:34 PM
21-Jan-18

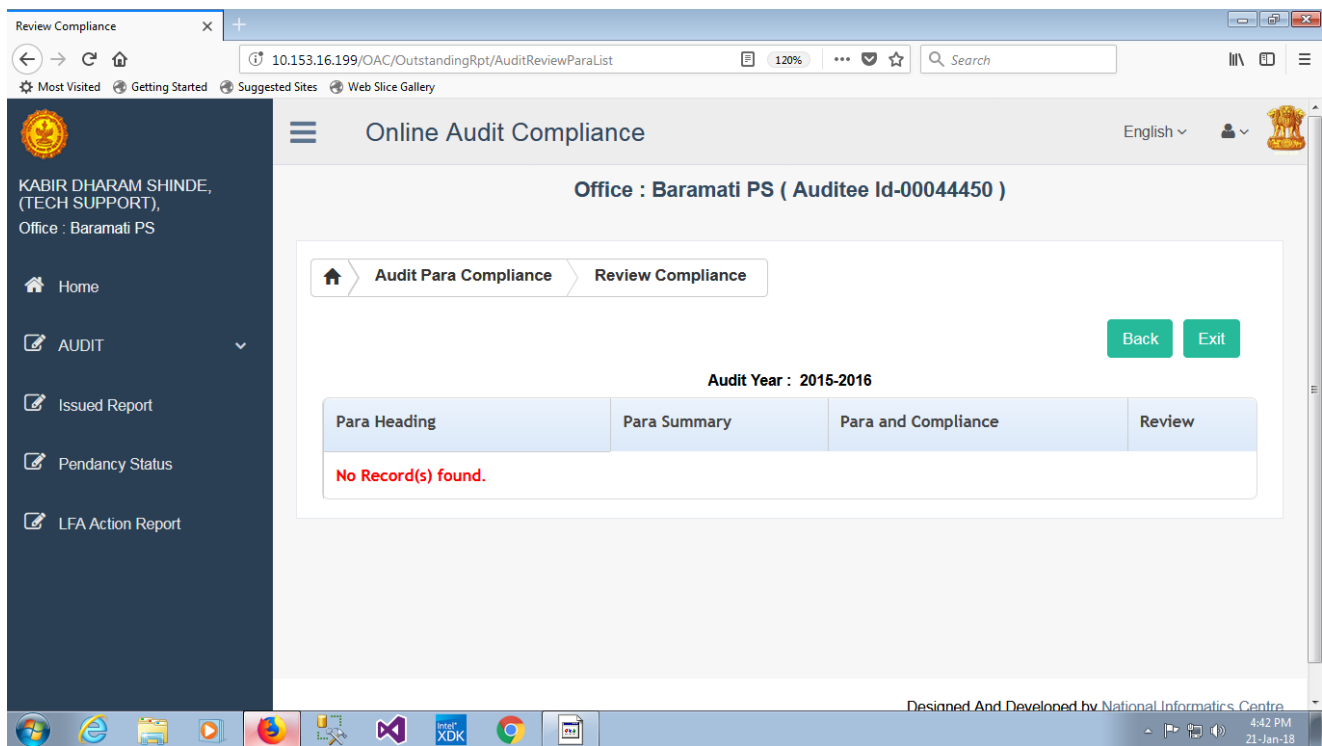
In this screen if you click on **more** button it will show the details of that para. Now click on **Review** button. It will show you following screen asking for selecting Yes or No.



If you are satisfied with the compliance reply sent by **DH** then click on **Yes** button. It will show following screen giving message "Audit Compliance Para is Reviewed successfully for Para No. 10".

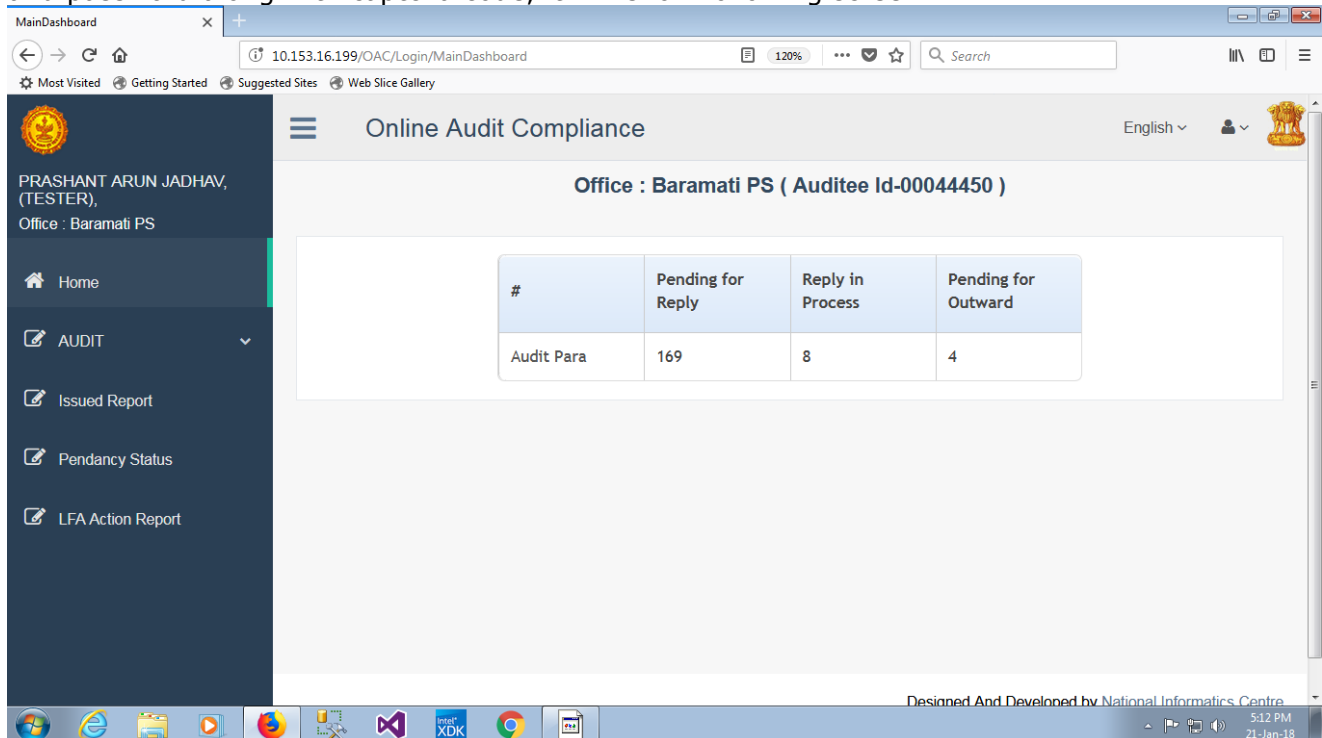


Now click on OK button, the para listed before for review disappears from your login as shown in following screen.



Now go 2 screens back above, where it was asked to select "Reviewed OK ? Yes/No". Here if you had chosen 'No', then the compliance would have been sent back to **DH** with unsatisfactory remarks entered by you (**RW**). And dealing hand (DH) again has to prepare/modify compliance and forward to **RW**. Now logout from this **RW**(Reviewer) user.

4. Finalizer(FL): User/employee in audittee office who is allotted this role will be responsible for Finalizing/Approving the compliance reply for audit para **reviewed** by **RW**. Now enter **FL** user id and password along with captcha code, it will show following screen.



Click ON Audit→Compliance→Approve, it will show following screen with list of paras pending for approval.

Approve Para

10.153.16.199/OAC/OutstandingRpt/AuditParaApproveBase

Most Visited Getting Started Suggested Sites Web Slice Gallery

PRASHANT ARUN JADHAV, (TESTER),
Office : Baramati PS

Home

AUDIT

Compliance

Approve

Outward

Compliance History

Report

Issued Report

Pendency Status

Online Audit Compliance

English

Office : Baramati PS (Auditee Id-00044450)

Audit Para Compliance Approve

Exit

Audit Year	Para for Approve
2015-2016	2
2012-2013	1

5:16 PM
21-Jan-18

Click on count in 'Para For Approve' column, it will show all reviewed para compliance list as given below.

Audit Para Approve

10.153.16.199/OAC/OutstandingRpt/AuditParaApprove

Most Visited Getting Started Suggested Sites Web Slice Gallery

PRASHANT ARUN JADHAV, (TESTER),
Office : Baramati PS

Home

AUDIT

Issued Report

Pendency Status

LFA Action Report

Online Audit Compliance

English

PRASHANT ARUN JADHAV, (TESTER),
Office : Baramati PS (Auditee Id-00044450)

Audit Para Compliance Approve Compliance

APPROVE Back Exit

Audit Year : 2015-2016

Audit Year	Para No	Para Heading	Reply Sequence No	Para Summary	Para and Compliance	Select Para
2015-2016	3	शिक्षण विभाग अस्थापना जादा अदा वेतन व भत्ते बाबत.	1	महाराष्ट्र शासन, वित्त विभाग, शासन परिपत्रक क्र. वेपूर-1209/प्रक्र.69/सेवा-9/दि.5/5/10 मधील अ.क्र....	More	<input type="checkbox"/>
2015-2016		पंचायत समिती महिला सदस्यांचे अभ्यास दौ-यासाठी		महाराष्ट्र शासन ग्रामविकास व जलसंधारण विभाग, परिपत्रक		<input type="checkbox"/>

5:17 PM
21-Jan-18

From list select the para to be approved and click on 'Approve' button. It will ask for confirmation of approval followed by message 'Following para(s) approved for audit year:yyyy-yyyy'. Click on Ok button. It will remove this para from list pending for approval.
Now click link **Audit→Compliance→Outward**. It will show following screen

Outward Para

10.153.16.199/OAC/OutstandingRpt/AuditParaOutWardBase

Most Visited Getting Started Suggested Sites Web Slice Gallery

English

Online Audit Compliance

Office : Baramati PS (Auditee Id-00044450)

Audit Para Compliance Outward Compliance

Exit

Audit Year	Para for Outward
2015-2016	3
2014-2015	1
2010-2011	1

PRASHANT ARUN JADHAV,
(TESTER),
Office : Baramati PS

Home

AUDIT

Compliance

Approve

Outward

Compliance History

Report

Issued Report

Pendency Status

5:23 PM
21-Jan-18

Click on count in 'Para For Outward' column. It will show list of all approved para compliance.

Outward Para

10.153.16.199/OAC/OutstandingRpt/GetApproveAuditParaListForOutward

Most Visited Getting Started Suggested Sites Web Slice Gallery

English

Online Audit Compliance

Audit Year : 2015-2016

Audit Year	Para No	Para Heading	Reply Sequence No	Reply	Amount Involved	Select Para
2015-2016	2	एक वर्ष व त्यावरील जादा कालावधीतील मुदतबाह्य मागणी देयक अदाईबाबत	1	AAAAAAA	3889085.00	<input type="checkbox"/>
2015-2016	10	पंचायत समिती महिला सदस्यांचे अभ्यास दौऱ्यासाठी केलेल्या खर्चातील अनियमिते बाबत.	1	Test for manual	212371.00	<input type="checkbox"/>
2015-2016	1	अपूर्ण बांधकामाबाबत.	1	uhhhhhhhhh	92624000.00	<input type="checkbox"/>

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PRASHANT ARUN JADHAV,
(TESTER),
Office : Baramati PS

Home

AUDIT

Issued Report

Pendency Status

LFA Action Report

5:27 PM
21-Jan-18

Select para checkbox(es) and click on 'Proceed' Button. It will show following screen.

Cover Letter (Step-1)

10.153.16.199/OAC/OutstandingRpt/CoverLetterstepOne

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PRASHANT ARUN JADHAV,
(TESTER),
Office : Baramati PS

Home

AUDIT

Issued Report

Pendency Status

LFA Action Report

Online Audit Compliance

English

Office : Baramati PS (Auditee Id-00044450)

Audit Para Compliance Outward Compliance

Back Exit

subject लेखापरीक्षण अहवाल वर्ष 2015-2016 परीच्छेद अनुपालन

Reference No

Final Text

Preview

In above screen put **Reference No** & **Final Text** if any and click on **Preview** button. It will display the cover letter as given below in 2 screen shots.

Cover Letter (Step-1)

10.153.16.199/OAC/OutstandingRpt/CoverLetterstepOne

Most Visited Getting Started Suggested Sites Web Slice Gallery

PRASHANT ARUN JADHAV,
(TESTER),
Office : Baramati PS

Home

AUDIT

Issued Report

Pendency Status

LFA Action Report

Online Audit Compliance

English

Office : Baramati PS (Auditee Id-00044450)

Audit Para Compliance Outward Compliance

Back Exit

subject लेखापरीक्षण अहवाल वर्ष 2015-2016 परीच्छेद अनुपालन

Reference No

Final Text

Preview

पंचायत समिती बaramati, जिल्हा पुणे
तालुका बaramati, जिल्हा पुणे
बaramati, जिल्हा पुणेPune

पत्र क्र : 00044450/2018/2015-2016/5 दिनांक : 21/01/2018

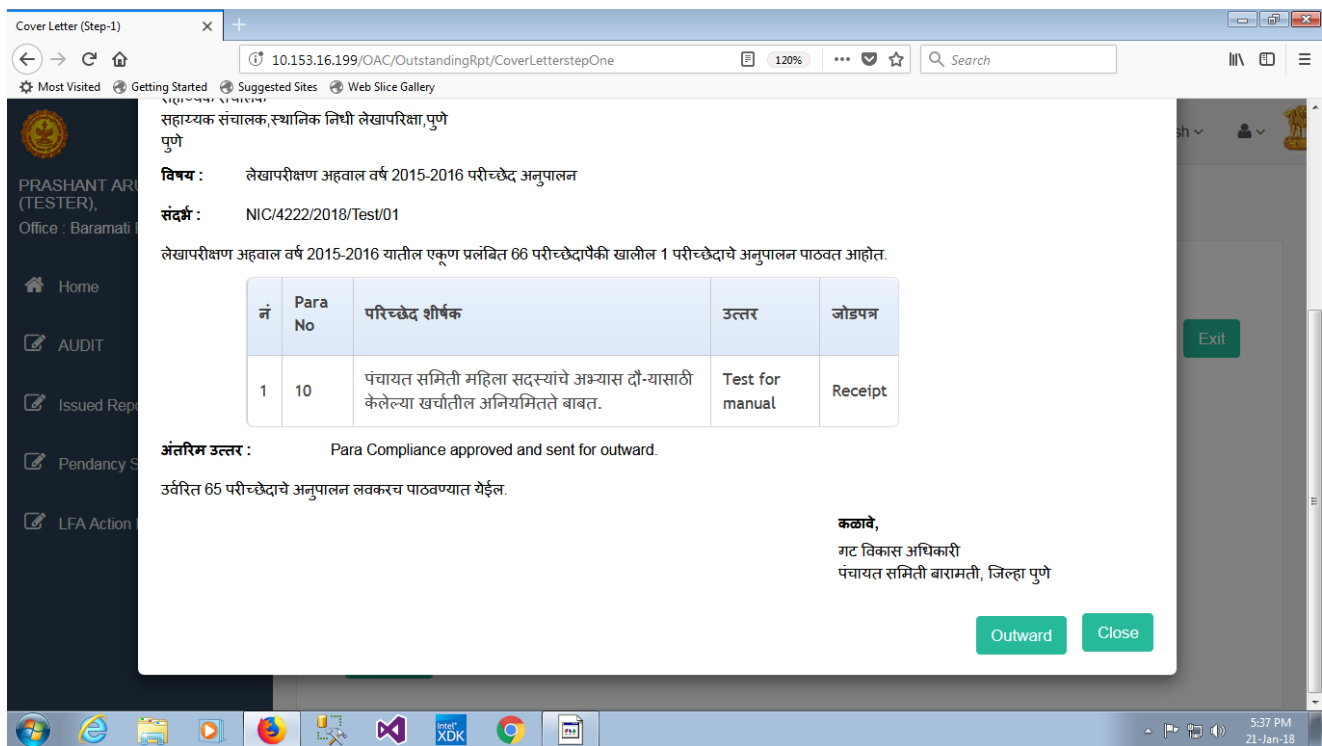
प्रती,
सहाय्यक संचालक
सहाय्यक संचालक, स्थानिक निधी लेखापरीक्षा, पुणे
पुणे

विषय : लेखापरीक्षण अहवाल वर्ष 2015-2016 परीच्छेद अनुपालन

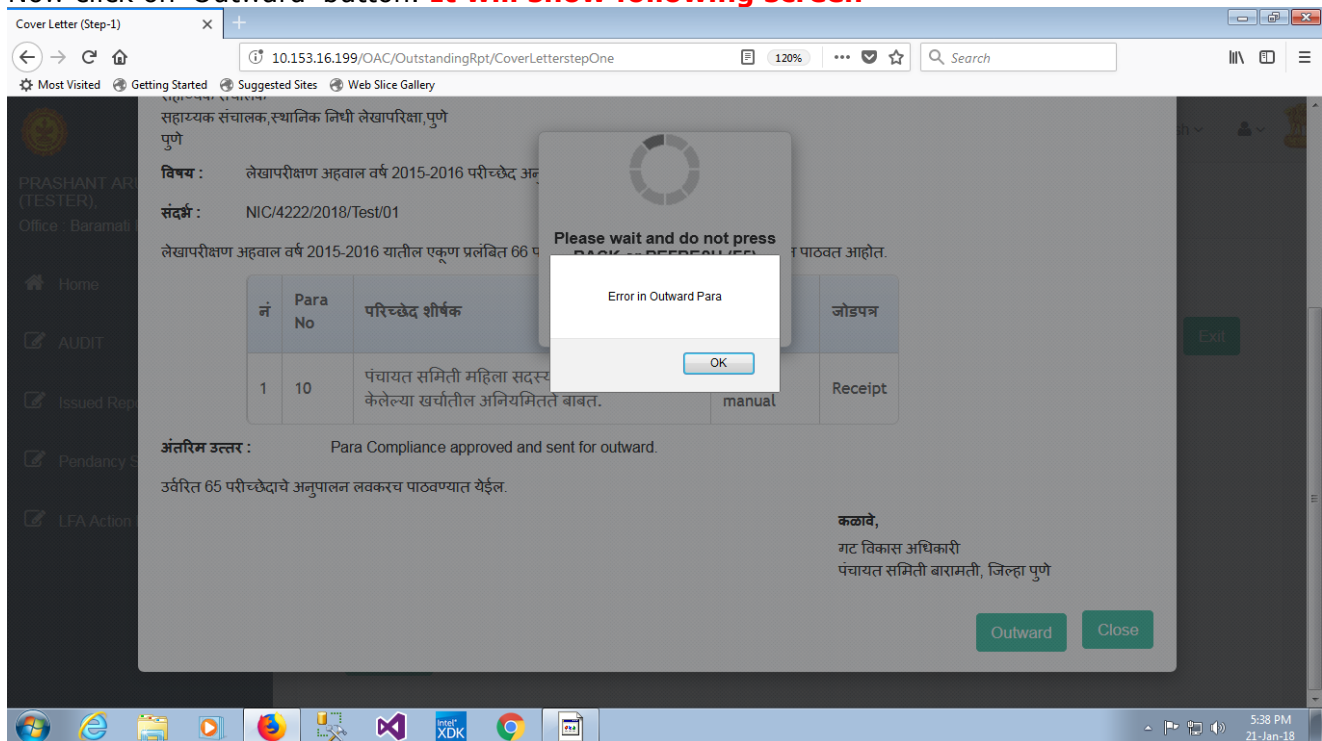
संदर्भ : NIC/4222/2018/Test/01

लेखापरीक्षण अहवाल वर्ष 2015-2016 यातील एकूण प्रलंबित 66 परीच्छेदांपैकी खालील 1 परीच्छेदाचे अनुपालन पाठवत आहोत.

नं	Para No	परीच्छेद शीर्षक	उत्तर	जोडपत्र
1	10	पंचायत समिती महिला सदस्यांचे अभ्यास दौ-यासाठी केलेल्या खर्चातील अनियमितते बाबत.	Test for manual	Receipt



Now click on 'Outward' button. **It will show following screen**



This finishes the auditee office task of compliance submission. Now logout from this **FL(Finalizer)** user.

Cover Letter Generation:- Login by any user-id – Admin/DH/RW/FL. Then click link Audit→Compliance History→Cover Letter. It will show following screen.

Online Audit Compliance

Office : Baramati PS (Auditee Id-00044450)

Audit Para Compliance Cover Letter

Back Exit

Audit Year	No of Outward
2015-2016	5
2010-2011	1

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Click on count in 'No of Outward' column. It will show all outward compliance list as given below.

Online Audit Compliance

Back Exit

Audit Year	Outward Date	Outward No	Paras	Letter	Enclosure
2015-2016	21/01/2018	00044450/2018/2015-2016/5	10	Letter	Enclosure
2015-2016	01/01/2018	00044450/2018/2015-2016/4	9	Letter	Enclosure
2015-2016	22/12/2017	00044450/2017/2015-2016/3	8	Letter	Enclosure
2015-2016	19/12/2017	00044450/2017/2015-2016/2	4	Letter	Enclosure
2015-2016	19/12/2017	00044450/2017/2015-2016/1	5, 6	Letter	Enclosure

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Click on 'Letter' link. It will generate and show the Cover Letter as shown below.

Screen shot Required here. Error

Click on 'Enclosure' link. It will show the attached documents as shown below.

Screen shot Required here. Error

Reports – Audit Para Statics: Login by any user-id – Admin/DH/RW/FL. Then click link **Audit→Report→Audit Para Statistics**. It will show following screen.

Online Audit Compliance

Office : Baramati PS (Auditee Id-00044450)

Audit Para Statistics

From Year	To Year	Issue Date	Reply Pending	Reply Inprocess	Reply Sent
2015-2016	2015-2016	08/06/2017	56	4	6
2014-2015	2014-2015	16/04/2016	68	1	0
2013-2014	2013-2014	17/12/2014	54	0	0
2012-2013	2012-2013	15/04/2014	23	1	0
2011-2012	2011-2012	19/10/2012	13	0	0

Click on count in 'Reply Pending' Column, it will show list of all outstanding audit paras for which compliance reply is not yet prepared.

Online Audit Compliance

Office : Baramati PS (Auditee Id-00044450)

Pending Compliance

Audit Year : 2015-2016

Para Heading	Para Summary	Para and Compliance
11 - MS-CIT परीक्षा उत्तीर्ण नसताना वेतनवाढी अदा केल्याबाबत. (ए.बा.वि.यो. प्रकल्प 1)	महाराष्ट्र शासन सामान्य प्रशासन विभाग, शासन निर्णय क्र.प्रशिक्षण-2000/प्र.क्र.5/2001/39 दि.30.7..20...	More
12 - MS-CIT परीक्षा उत्तीर्ण नसताना वेतनवाढी अदा केल्याबाबत. (ग्रामसेवक अस्थापना)	महाराष्ट्र शासन सामान्य प्रशासन विभाग, शासन निर्णय क्र.प्रशिक्षण-2000/प्र.क्र.5/2001/39 दि.30.7..20...	More
13 - तसलमात रक्कमाबाबत	महाराष्ट्र शासन, ग्रामविकास व जलसंधारण विभाग शासन निर्णय क्र.प्र.क्र.1089/ईपीओ/प्र.क्र.870/33 दिनांक 10....	More

Click on count in 'Reply In Process' Column, it will show list of all outstanding audit paras whose compliance reply is in Prepare/Forward/Review/Approve/Outward process.

Online Audit Compliance

Office : Baramati PS (Auditee Id-00044450)

Audit Para Compliance Inprocess Paras

Back Exit

Audit Year : 2015-2016

Para Heading	Para Summary	Para and Compliance
1 - अपूर्ण बांधकामाबाबत.	अपूर्ण बांधकामात गुंतलेल्या निधीबाबत.	More
2 - एक वर्ष व त्यावरील जादा कालावधीतील मुदतबाह्य मागणी देयक अदाईबाबत	महाराष्ट्र जिल्हा परीषद व पंचायत समिती लेखा संहिता 1968 मधील नियम 44 व 45 नुसार कार्यवाही करणेत आले...	More
3 - शिक्षण विभाग अस्थापना जादा अदा वेतन व भत्ते बाबत.	महाराष्ट्र शासन, वित्त विभाग, शासन परिपत्रक क्र. वेपूर-1209/प्रक्र.69/सेवा-9/दि.5/5/10 मधील अ.क्र....	More

Click on count in 'Reply Sent' Column, it will show list of all outward audit paras.

Online Audit Compliance

Office : Baramati PS (Auditee Id-00044450)

Audit Para Compliance Outward Paras

Back Exit

Audit Year : 2015-2016

Para Heading	Para Summary	Para and Compliance
10 - पंचायत समिती महिला सदस्यांचे अभ्यास दौ-यासाठी केलेल्या खर्चातील अनियमितते बाबत.	महाराष्ट्र शासन ग्रामविकास व जलसंधारण विभाग, परिपत्रक क्र.झेडपीए 10/2001 व शासन परिपत्रक ग्राम विका...	More
4 - MS-CIT परीक्षा उत्तीर्ण नसताना वेतनवाढी अदा केल्याबाबत. (शिक्षण विभाग)	महाराष्ट्र शासन सामान्य प्रशासन विभाग, शासन निर्णय क्र.प्रशिक्षण-2000/प्र.क्र.5/2001/39 दि.30.7..20...	More
5 - शिक्षकांना दिलेल्या वरिष्ठ वेतन श्रेणीची वेतन निश्चीती करताना झालेल्या जादावेतन अदाईबाबत	महाराष्ट्र शासन निर्णय वित्त विभाग मुंबई, मंत्रा-32 दिनांक 22 एप्रिल 2009च्या अधिसूचनेनुसार 13(ब)(2)...	More

Reports – Compliance Submitted to LFAA: Login by any user-id – Admin/DH/RW/FL. Then click link Audit→Report→Compliance Submitted to LFA. Select Audit year. Click Next button. It will show list of outward paras as shown in following screen.

Screen shot Required here. Error

Reports – Monitor Compliance Status: Login by any user-id – Admin/DH/RW/FL. Then click link Audit→Report→Monitor Compliance Status. Select Audit Year. Select Section. Click on Next Button. It will show list of compliance paras in process as per following screen.

Online Audit Compliance

Office : Baramati PS (Auditee Id-00044450)

Report Monitor Compliance Status

Audit Year: 2013-2014

Section: All

Next

Outstanding Para	Dealing Hand (Compliance Preparation in Process)	Reviewer (Compliance Preparation in Process)	Finalizer (Compliance Preparation in Process)	Audit Reply Send	Closed Paras
54	0	0	0	0	0

Issued Reports – Login by any user-id – Admin/DH/RW/FL. Then click link Issued Report. Following screen will be displayed.

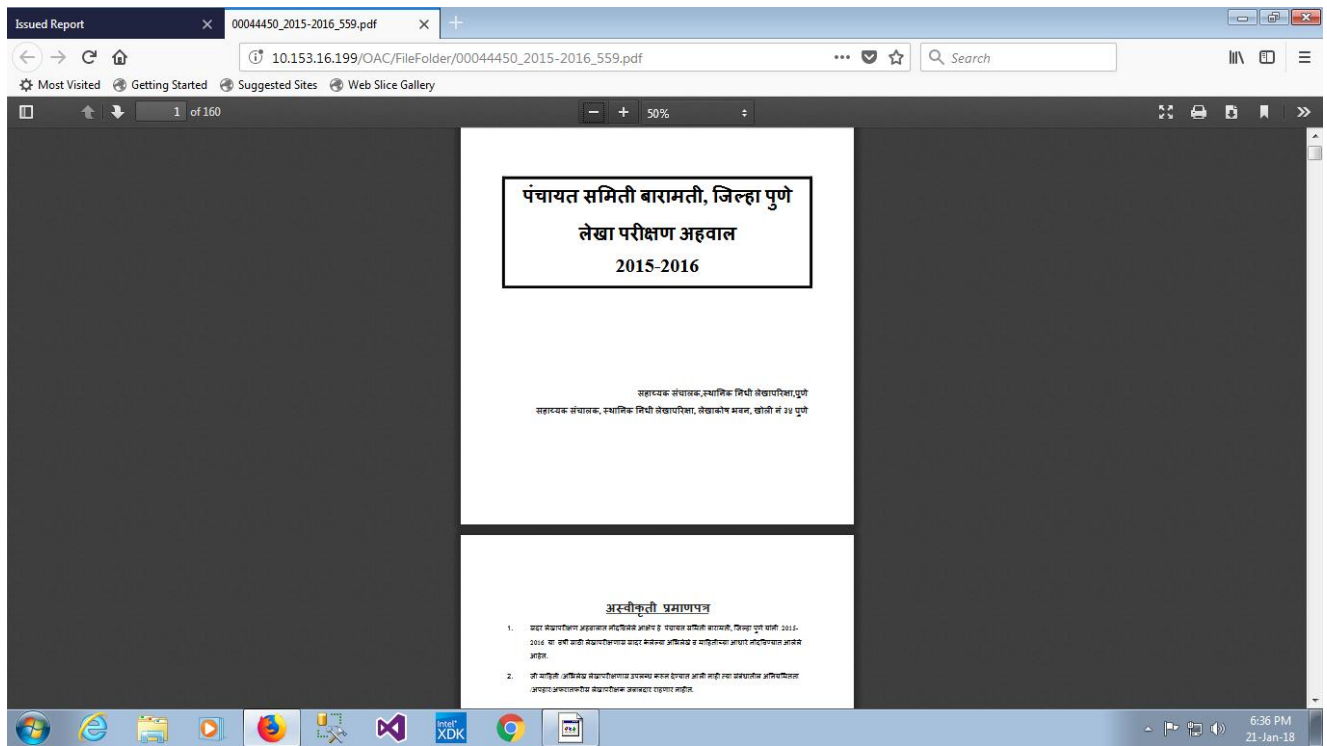
Online Audit Compliance

Office : Baramati PS (Auditee Id-00044450)

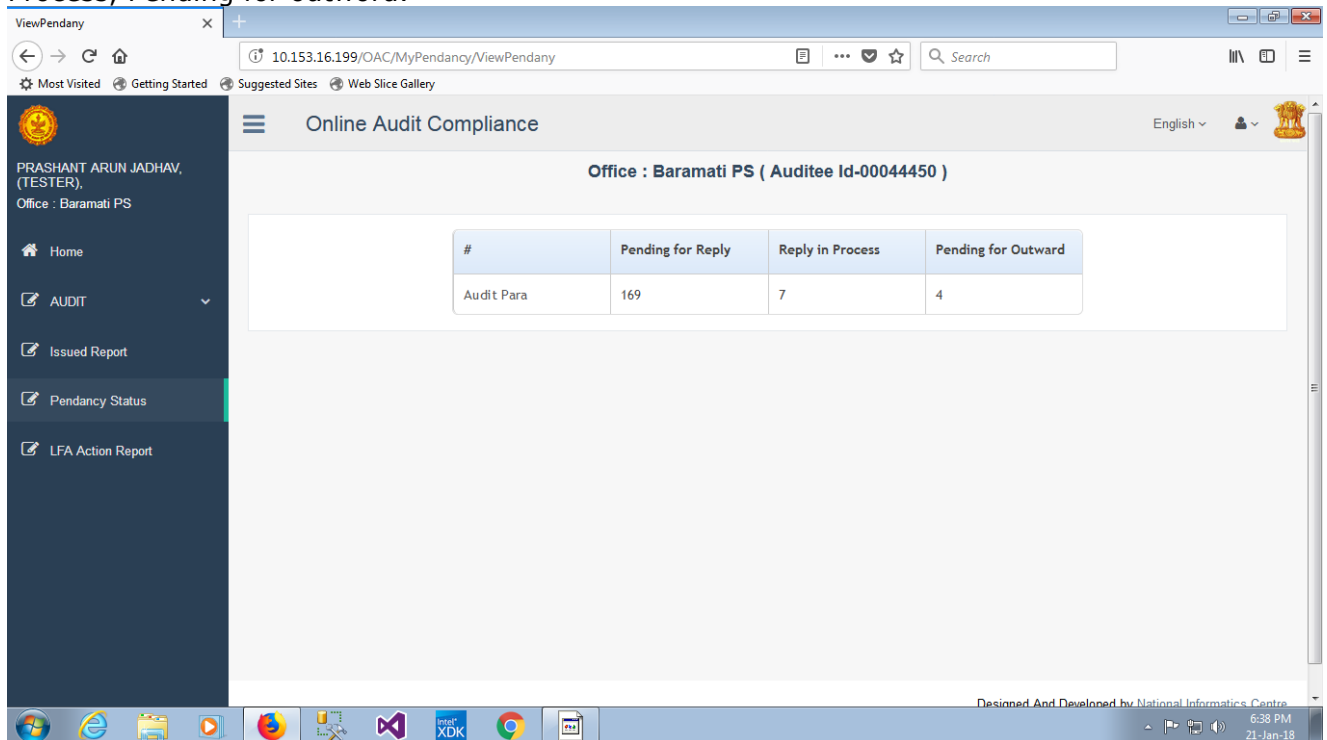
Audit Report Issued Report

From Year	To Year	Issue Date	No of Audit Para	Audit Report
2015-2016	2015-2016	08/06/2017	66	Download
2014-2015	2014-2015	16/04/2016	69	Download
2013-2014	2013-2014	17/12/2014	54	Download
2012-2013	2012-2013	15/04/2014	24	Download
2011-2012	2011-2012	19/10/2012	13	Download

Click on 'Download' button. It will show Audit Final Report in pdf format as shown below.



Pendancy Status:- Login by any user-id – Admin/DH/RW/FL. Then click link Pendancy Status. Following screen will be displayed showing pendancy status like pending for reply, Reply in Process, Pending for outward.



For any clarification please write to

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Technical Director,
NIC, Pune on
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&

Shri. Y. J. Godbole
Sr. Technical Director,
NIC, Pune on
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